**CTE Revitalization Grant Advisory Meeting Minutes**

**July 23, 2013**

**Room 350 Capitol Building**

**Members Present**

Brian Krieg – Co-Chair – Sheet Metal Contractors Association

John Steach – Co-Chair – Canby School District

Andrew Beyer – Lease, Crutcher, Lewis

Jon Chandler – Oregon Homebuilders Association

Dirk Dirksen – Morrow County School District

Dan Findley – Portland Community College

Cheri Helt – Bend-LaPine School District

Jim Mabbott – Oregon Association of Education Service Districts

John Morris – Fluid Market Strategies

Salam Noor – Salem-Keizer School District

Joe Nunn – JJ Nunn and Associates

Lori Pankratz – Oregon CTE Student Leadership Foundation

Dave Vernier – Vernier Software & Technology

Judith Woodruff – Independent Consultant

**Members Not Present**

Sherry Cole – CTE Regional Coordinator – Baker, Union, Grant, Wallowa Counties

John Mohlis – Oregon State Building and Construction Trades Council

Marci Wichman – Local 290 Plumbers Union Training Director

**Others Present**

Representative Michael Dembrow – Oregon House of Representatives (D)

Representative Jeff Reardon – Oregon House of Representatives (D)

Anne Buzzini – Legislative Aide (J Reardon)

Jim Carlisle – ODE

Laura Roach – ODE

Donna Brant – ODE

Michael Fridley – ODE

Tom Thompson – ODE

Shalee Hodgson – CCWD

Steve Simms – BOLI

**Welcome and Introduction**

* Co-Chairs outlined the purpose of the meeting.
* John Steach shared a [video](http://www.youtube.com/watch?v=WWJzfExO1ZU&list=PLNRIMmunfxvJ96-fP3xN_MvjSQF8hC-Gd) about CTE at Canby High School.
* Career and Technical Education in Oregon and CTE Revitalization Grant [Presentation](http://www.ode.state.or.us/wma/teachlearn/cte/cterevitalizatongrant/cterevitpowerpoint2013.ppt) from ODE staff.

**The Vision for the Grant Proposals**

The following is a summary of the decisions made by the CTE Revitalization Grant Advisory Committee regarding the goals, content, and process of the grant program for the 2013 – 2015 biennium.

The CTE Revitalization Grant should support projects that:

* Provide students with **experiential learning** opportunities.
* Show the **integration** of the separate components of the proposal into a coherent project including the integration of core academic content and community resources.
* Demonstrate **innovation** in delivery of CTE.
* Support **expansion and growth** of CTE.

**Recommended changes to required components of the RFP**

* Incorporate the concept of pathways into the CTE program of study requirement.
* Include replication of project as a part of innovation.
* Add support to underserved populations as a required element. The Committee recommended a broad definition of underserved populations which may include English Language Learners (ELL), students with disabilities, racial and ethnic minorities, students in non-traditional occupations by gender, economically disadvantaged students, first generation college going students, etc.
* Broaden the concept of sustainability to include sustainability of partnerships as well as financial sustainability.

**Recommended changes to the bonus sections of the RFP**

**Proposed status for bonus areas in previous RFP**

* Move the Communication/Replication bonus section of the previous RFP to be part of the required Innovation element.
* Eliminate entrepreneurship from the bonus section.
* Move the Student Diversity bonus section to a required element.

**New bonus sections**

Career and Technical Student Organizations (CTSO):

* Imbedded in the overall CTE and school program.
* Sustainable beyond the grant.
* Links to business in the community.
* Builds student involvement starting in earlier grades.

Middle School Component

* Encourages middle school students to continue in CTE programs.

Summer/After School Programming

* Involves younger students to build interest in CTE.
* Connects to CTE opportunities offered during the school day.

A focus on regional, statewide, or system changes

* Promotes sharing between schools and districts.
* Produces a greater impact than a set of single projects.

**Process Decisions**

**Past Recipients**

Previous recipients may apply under the following conditions:

* The proposal is a new project;
* The proposal is a clear expansion of the previous project based on positive results; OR
* The recipient is a partner in a new collaborative grant project.

**Funding Levels**

The maximum funding for a project should be $500,000 with no minimum. ODE may be asked to renegotiate final budgets for projects over $250,000.

**Addressing Budget Notes**

The following budget notes were included in SB 498 which established the CTE Revitalization Grant funding level for the biennium.

* Award grants totaling at least $1 million to be used for CTE projects directly involving CTE Student Organizations.
* Award at least $1 million in grants to be used for CTE projects that have a clear tie-in to STEM (Science, Technology, Engineering, and Math).

The Committee recommended the following process to assure that the budget note requirements are met.

* All proposals will be evaluated equally initially. After ranking proposals, the committee will make recommendations for funding to ensure adherence to the funding requirements and parameters stated in the budget notes.
* Projects that involve CTSOs will be encouraged by providing bonus points in the RFP.
* Since the previous cycle of funding had more than $1.0M in STEM projects, STEM proposals will not have bonus points. The RFP will provide guidance on what will be considered a STEM focus. Guidance from the committee included:
  + Integration of STEM content within CTE.
  + Support of a broad interpretation of STEM occupations.

**Assuring Quality Proposals**

The Committee suggested the following actions to assure that only quality proposals are funded.

* Establish a “cut score” for proposal. Proposals that receive scores below that level would not be funded.
* Increase the visibility of the grant program to assure a large number of quality proposals.
* In the event that funds remain after making awards to quality proposals, create a second round of grant applications.

**Public Testimony**

No additional public testimony was submitted at the meeting.