

Carl D. Perkins Consortium Membership Change Requirements



Perkins consortium membership and goals should be evaluated annually. In the event a school district or college would like to join or leave the consortium, the following steps should be taken before February 1st to be included in the following fiscal years award:

1. Written documentation which may consist of a letter, email or fax, from the agency head of the joining/departing recipient to the agency head of the consortium wanting to join/leave.
2. An updated consortium agreement signed by all members.
3. A letter from the consortium agency head to Laura S. Roach, State Director of CTE for the state of Oregon, explaining the changes in the consortium .

Send all documents to the following:

Mailing Address:

Barbara O'Neill
Oregon Department of Education
255 Capitol St. NE
Salem, OR 97310

Fax:

503-378-5156

Email:

Laura.S.Roach@state.or.us
Donna.Brant@state.or.us
Barbara.ONeill@state.or.us

Sample Excerpts:

- After reviewing the Y Consortium Agreement, the X School District would like to formally request to be part of the Consortium beginning in the 2014-2015 school year.
- We understand by joining the Y Consortium that the consortium accepts the fiscal responsibility for the Perkins Basic/Reserve grant.
- We understand that Y Consortium will oversee all aspects of the grant process and include X School District CTE programs from district high schools in the planning partnership.
- We look forward to this partnership with the other 123 school districts and with Y Consortium.

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- Y Consortium is pleased to welcome X School District to our Perkins consortium beginning 2014-2015.
 - Y Consortium will add X School District to the districts already established in the consortium, and continue our fiscal responsibility for the Perkins Basic/Reserve Grant.
 - By our signature, we approve X School District's CTE POS and all instructors associated with those approved programs to join our consortium.
 - We understand that consortium business will be conducted in the same manner for the good of the consortium, the region, and all CTE programs.