

# New Special Education Directors Series

Fall Conference, 2015

## Welcome – Introductions

- Name
- District
- Position
- Year
- The craziest thing that has happen to me so far this year....

Please sign in before you leave...

## Purpose of the New Director's Seminar Series

This new seminar series is dedicated to supporting new Directors/Coordinator during their first, second and/or third year of serving their school district as Special Education Directors.

## Dates for Director's Series

- Meetings will coordinate with the OACOA Seminar Series: **January 30 and April 22** for the job-alike portion of the agenda or lunch meeting.
- Special Education focused seminars are being planned for **November 13 and February 24**. Seminars will be held at the Red Lion in Salem.

## Areas of Concerns

- ~~Surviving your first year~~
- How to organize processes and procedures
- Working with building staff and administration
- Dealing with difficult parents
- Understanding your Budget
- Completing Staff evaluations
- Understanding the New IEP format and content
- Understanding Compliance Reports
- Learning the File Review process (SPRI)
- Identifying Professional Development for staff
- Having clarity on inclusion/pull out models and specially designed instruction

## Concerns from the Field

- ~~Prioritizing tasks, time management, use of time~~
- -FTE ratios
- -Staff evaluations - specialists in district and out of district
- -What does SDI look like?
- -Inclusion/co teaching models
- -Equitable services.....need services, services that are documented, based on goals, reasonable,
- -how can people reach you, who reaches you,
- ~~calendar~~
- ~~ODE dates~~

## “Surviving Your First Year”

- Tasks – what to focus on? How to prioritize the tasks?
- Time Management
- School Calendar – Leap Year
- Monthly activities
- ODE Dates -
- IEP Observation data sheet
- PCR Form

## “Surviving Your First Year”

- Tasks – what to focus on? How to prioritize the tasks?

	Court	SEA	OCR	Number	%
<b>IDEA Provisions</b>					
Zero Reject	0	1	0	1	0%
FAPE	59	53	14	126	37%
LRE	20	4	0	24	7%
Safeguards	77	35	3	115	33%
Evaluation	18	51	10	79	23%
<b>Major Topic Areas</b>					
Discipline/Behavior Management	28	71	17	116	32%
Private/Residential Placement	28	12	0	40	11%
Transition	8	6	0	14	4%
Individual Education Program	79	94	13	186	51%
Early Intervention Services	4	2	0	6	2%

- With respect to specific areas of interest across disabilities, the provision of FAPE (37%, n=126) and procedural safeguards (33%, n=115) made up the largest number of hearings within the context of IDEA provisions. Individual education programs (IEPs) were by far the largest major topic area (51%, n=186) followed by discipline and behavior management (32%, n=116). (27)

## “Surviving Your First Year”

- Tasks – what to focus on? How to prioritize the tasks? Continued
- ODE:
  - Standard 36: Post-Secondary Goals
  - Standard 2: Safeguards to students
  - Standard 6: Notice of Transfer of Rights
  - Standard 3: Prior Written Notice
  - Standard 16: Meeting invite for Student (turning 16 yrs old)
- Dashboard:
  - [..\Dashboard.pdf](#)

## “Surviving Your First Year”

- Time Management
  - List 10 tasks you have done in the last three days
  - Which tasks took most of your time?
  - Which Quadrant were they in?
  - What might you do to maximize your time?
  - Using Stephen Covey’s Quadrants, categories those tasks into four groups
  - [..\quadrnts.pdf](#)

## “Surviving Your First Year”

- Time Management
  - What is your daily schedule?
  - Who schedules your meetings?
  - How do you manage emails?
  - How do you manage phone calls?
  - Who handles your correspondence?

## “Surviving Your First Year”

- School Calendar – Leap Year???
- Monthly activities
  - [Monthly to do.pdf](#)
- ODE Dates -
  - [ODE Dates.pdf](#)

## “Surviving Your First Year”

- IEP Observation data sheet
  - [IEP\\_observation.pdf](#)
- PCR Form
  - [1.3 PCR Form SA FINAL 2015.doc](#)
- Resources:
  - <http://www.ode.state.or.us/search/page/?id=2120> **Calendar**
  - <http://www.ode.state.or.us/search/results/?id=167> **SPED Data Collection**
  - <http://www.ode.state.or.us/search/results/?id=40> **ODE SPED Page**



# New Special Education Directors Series

Linda Warberg  
[linda\\_warberg@yahoo.com](mailto:linda_warberg@yahoo.com)  
503-559-8451

Fall Conference, 2015

## Fun Stuff

- <https://www.youtube.com/watch?v=VYNslrI6vuo> IEP rap
- <https://www.youtube.com/watch?v=YOwDfnoek6E> don't limit me