

# Online Free and Reduced Price Meal Application

The Oregon Department of Education Child Nutrition Programs has an on-line Free and Reduced Price Meal Application that parents/guardians may complete for their students.

To start an [application](#) click on the apply button.

**Currently accepting applications for**

**July 1, 2021  
through  
June 30, 2022**

**APPLY**

**HELP**

## Tips:

- Gather all your information before starting the application. The online system is not able to save incomplete applications and will shut down after 10 minutes of inactivity. Note: The system will provide a warning allowing the user to add time before the shutdown if needed.
- Contact the student's school or school district should changes need to be made after submitting the application.
- Complete all required fields. You will receive a warning and the system will not advance if not completed.
- Click the next button in the lower, right corner of each page to move to the next page.

## How to Apply

**1) Terms of Use:** Click the "I Agree" button to agree to the legal terms of the application.

**2) Parent/Guardian Letter:** Read the entire letter including the reduced price income chart.

Click "next"

**3) Application Type:** Choose whether to apply as SNAP, TANF Household or FDPIR (Food Distribution Program to Indian Reservations), or to apply Qualifying via Income.

Please select the type of application you would like to complete and click [Next].

Foster Children are eligible for free meal benefits regardless of the household circumstances where they live.

- SNAP, TANF Household or FDPIR (Food Distribution Program to Indian Reservations).

Students in your household are receiving Supplement Nutrition Assistance Program – SNAP (formerly known as Food Stamps) benefits, TANF (Temporary Assistance for Needy Families) benefits or FDPIR (Food Distribution Program to Indian Reservations) benefits currently.

Household means "family" as defined in **CFR 245.2 Definitions**.

*Family* means a group of related or nonrelated individuals, who are not residents of an institution or boarding house, but who are living as one economic unit.

- All Other Households Qualifying Via Income.

Foster Children are eligible for free meal benefits regardless of the household circumstances where they live. They are now considered members of your household. If you have a foster child/children, be sure to check the foster child box on the student page. Foster child(ren)'s monthly subsidy is not considered income to your household.

## Applying as a SNAP, TANF Household or FDPIR (Food Distribution Program to Indian Reservations)

- 1) **Household:** Complete all lines for the Adult Household member that is completing the application. Be sure to enter the TOTAL number of people living in the house. Click “next”
- 2) **Eligibility Permission:** Choose one of the options to share eligibility information for other fees/programs. Click “next”
- 3) **Add New Student:** Enter the first student information. Enter the SNAP or TANF case number. For security purposes the number is masked. You will need to enter it twice. You will get an error message if the numbers do not match or if the number is entered in the incorrect format. A valid case number:
  - a. Social security numbers can still be accepted as valid case numbers; 9 numeric characters
  - b. SNAP
    - i. 8 character format: 2 letters, 3 numbers, 1 letter, 1 number, 1 letter
    - ii. 9 character format: The letter **F** followed by 8 numeric characters.
    - iii. 9 character format: Starts with the number 4 followed by 8 numeric characters.
  - c. TANF
    - i. A mix of 6 alpha numeric characters; Example: AB1234 OR ABC123You do not need to enter the Student ID. Click “Save Information”
- 4) **Student:** If you have additional students to add, click “Add New Student” and repeat #3. If you do not have additional students to add, click “next”
- 5) **Ethnicity:** This page is optional. You may click “next” if you do not wish to share information.
- 6) **Submit Application:** Read the non-discrimination statement, enter your email address (optional) and click the submit button.

## Applying via Income

- 1) **Household:** Complete all lines for the Adult Household member that is completing the application. Be sure to enter the TOTAL number of people living in the house. Click “next”
- 2) **Eligibility Permission:** Choose one of the options to share eligibility information for other fees/programs. Click “next”
- 3) **Add New Student:** Enter the first student information. Enter the SNAP or TANF case number. For security purposes the number is masked. You will need to enter it twice. You will get an error message if the numbers do not match or if the number was entered in the incorrect format. You do not need to enter the Student ID. Click “Save Information”
- 4) **Student:** If you have additional students to add, click “Add New Student” and repeat #3. If you do not have additional students to add, click “next”
- 5) **Monthly Gross Income:** Complete Income information for the first member of the household. Enter information for other wage earners or click “save information”.
- 6) **Ethnicity:** This page is optional. You may click “next” if you do not wish to share information.
- 7) **Review:** Review information for the applicant, student(s), and the household information. You may edit any of these categories. When you are sure the information is accurate, click “next”
- 8) **Submit Application** Please review all information, then enter the last 4 digits of your social security number (twice), or click “I do not have a Social Security Number”, enter your email address (optional) and click the “submit” button.

Your application is sent directly to the Nutrition Services department at the school you designated. You will be notified if the student qualifies for free or reduced price meals within 10 days of your application being reviewed. **If you have questions or need to correct your application, contact your School District or Nutrition Department directly.**